



Institute of Public Finance Bangladesh (IPF)
Finance Division, Ministry of Finance
1st 12 Storied Govt. Office Building (7th Floor), Segunbagicha, Dhaka.
www.ipf.org.bd



No: 07.00.0000.001.06.003.24.283

Date: 09 December 2024


Recruitment Circular

The Institute of Public Finance Bangladesh (IPF) is now looking for filling up the following vacant positions:

Name and No. of Position	Job Type and Nature	Brief Job Description	Qualifications and experience	Monthly Salary (Consolidated)
Fellow, 01 (one)	Contractual, Full time	The Fellow will be responsible for planning, directing, and conducting the implementation of research activities for creating knowledge within the framework of the research protocol and organizational values and guidelines. For detail, please visit www.ipf.org.bd	Required Qualifications: (i) Masters in Economics/Development Economics/ Development Studies/ Health Economics/Statistics/ Public Policy with good academic records; (ii) At least 03 (three) years' experience in the research in related fields; (iii) A high level of proficiency in English (reading, writing, speaking, and listening) is mandatory; (iv) The ability to use software (STATA, R, Python, EViews, etc.) for statistical and econometric analysis; (v) Candidates should have the ability to conduct research independently; Additional qualifications that will be treated as added value: (vi) Working experience in reputed research organizations and publications in peer-reviewed journals; and (vii) A master's degree and/or Ph.D. from a reputed foreign university or institution.	Total BDT 1,70,755.00 (Basic Pay, Housing Allowance, Medical Allowance, Conveyance Allowance)
Associate Fellow, 02 (Two)	Contractual, Full time	The Associate Fellow will be responsible to assist in planning, directing, and conducting the implementation of research activities for creating knowledge within the framework of the research protocol and organizational values and guidelines. For detail, please visit www.ipf.org.bd	Required Qualifications: (i) Masters in Economics/ Development Economics/ Development Studies/ Health Economics/Statistics/ Public Policy with good academic records; (ii) Very good knowledge and skill in survey and data; (iii) Must have good knowledge of statistical packages like STATA/R/EViews; (iv) Can perform statistical analysis independently with minimal supervision; (v) A high level of proficiency in English (reading, writing, speaking, and listening) is mandatory; Additional qualifications that will be treated as added value: (vi) Working experience in the research in relevant fields; (vii) Publication in relevant fields; (viii) A master's degree from a reputed foreign university or institution.	Total BDT 1,17,845.00 (Basic Pay, Housing Allowance, Medical Allowance, Conveyance Allowance)

Apply Instruction:

- (1) Interested candidates meeting the above requirements are requested to send their application with a CV, one recent photo, copies of all educational and experience certificates, a copy of their national ID card, and other related documents.
- (2) Application may be sent by post or by hand and must be received by the IPF on or before **31 December 2024** in the following address: Director General, Institute of Public Finance Bangladesh (IPF), 1st 12 Storied Govt. Office Building (7th Floor), Segunbagicha, Dhaka-1000.
- (3) The applicant must be in good health, and on 31 December 2024, he/she will be a maximum of 35 years old for Associate Fellow and of 40 years old for Fellow.
- (4) Incomplete or faulty applications will be treated as cancelled without showing any explanation.
- (5) After the scrutiny of the applications, only the successful applicants will be notified for examination (written, viva, or both). The date and time of examination will be communicated through cell phone number and email.
- (6) Candidates are required to present their original certificates and documents at the time of examination.
- (7) No TA/DA will be provided for participating in the examination.
- (8) Minimum requirements of qualifications and/or experience can be relaxed in respect of exceptionally outstanding candidates.
- (9) The authority preserves all rights to increase or decrease the number of posts and also to postpone or cancel the recruitment process at any stage without showing any explanation.
- (10) Any decisions made by the authority regarding recruitment will be treated as final.


09.12.2024
(Dr. Md. Nurul Amin)

Deputy Director (Deputy Secretary)
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